

FOOD CORPORATION OF INDIA
ZONAL OFFICE(N)
A-2A-2B, SECTOR – 24 , NOIDA (U.P.) -201301
(आज़मगढ़) - 201301
PHONE NO. 0120-2411608-619 FAX 2411565, 602
2411565,
ISO: 9001:2000 CERTIFIED



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No.5(37)/2010/E.III/Misc/NZ/

Dated 10.02.2010

1. The General Manager (PE), Food Corporation of India, Headquarters, New Delhi.
2. The General Manager (R), Food Corporation of India, Regional Office Chandigarh/Panchkula/Jaipur/Lucknow/Jammu/Shimla/New Delhi/Dehradun.
3. The Director, Food Corporation of India, Institute of Food Security, 87 Institutional Area, Sector-18, Gurgaon (Hr.)

Sub: **Provisional Zonal Seniority List of all cadres of Cat.II, III, IV as on 31.12.2008.**

Sir,

It is informed that this office has made appropriate arrangements to display the said seniority list of all cadres of category II, III, IV relating to North Zone at FCI, ZO(N) website at www.fcinorthzone.com. The controlling heads are requested to take action as under: -

1. 90 days time may be given to the officers/ officials for pointing out errors/omissions for registering their objectives, if any, with regard to assignment of Seniority & service particulars etc. After 30 days, AGM (Admn.) of Regional Offices & Area Managers may furnish a **certificate that the Seniority List has been circulated to all concerned officers/officials & take acknowledgement from all the concerned officers/officials.**
2. Objections received from the officers/officials should prima-facie, be examined in details at Regional level with reference to the record before its transmission to Zonal Office (North), along with comments thereof, after consultation of FCI website and personal record of the officers/officials along with his vigilance profile. It is important to examine the case of such officers/officials for determination of their seniority with their appointment panel and subsequently with promotion, notional promotion orders & joining thereof in promoted capacity.
3. Authenticity of the certificate of officers/officials belonging to SC/ST/OBC community & Physically Challenged should be verified in case any officers/ officials representation for addition etc.
4. No representation should be entertained without justification beyond the stipulated period of 90 days. In case it is forwarded necessary justification of delay is given inadvertently.

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भारतीय खाद्य निगम
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5. That the officers/officials on the Seniority list are in position in the capacity they have been shown or any one ceased from the services of the corporation should be intimated.
6. Representation received in this office at a belated stage will not be entertained. However, it will be at the discretion of the competent authority to screen such paper, if circumstances so warrant and as per justification of RO/DO concerned.
7. That the correct particulars of the officers/officials against whose names some columns have been left blank may be furnished to this office immediately for inserting in the seniority list.

It is, therefore, requested to ensure proper circulation of seniority list amongst concerned officers/officials to give due opportunity for raising objections under intimation to this office. We have been receiving representation prior to it for addition of qualification/changes of marital status/ addition of name in the seniority list, the same have been done to the extent it was possible.

All the concerned may please assess/make good use of the internet or download & report any kind of discrepancies noticed, to this office through their respective Regional Heads, who may forward the same to this office after proper examination with comments/recommendations.

Please acknowledge receipt of this letter.

Yours faithfully

(Praveen Kumar Gautam)
Manager (E.III)
For General Manager (NZ-I)

Copy to:

1. The Manager (E.I/II/IV/VII/VIII/IX)...Local
2. PS/PA to ED (Zone)/ GM (NZ-I)/ DGM (P)-Local
3. All recognized unions.
4. Instruction file.